**Important Information for Authors**

It is important that at least one **author** per accepted paper/poster registers at the Author (**full** **member)** or Author (**non-member)** rate (**NOT student member/non-member rate!**) on or before **July 1st (Eastern Time)**. A full Member/Non Member registration includes the submission of up to eight (8) pages for FULL CONFERNCE papers (regular and application papers), eight (8) pages for full WORKSHOP paper, and up to 4 pages for Short/Posters/Demo. You may purchase up to two (2) additional pages for any Full/Application/Workshop accepted paper at a cost of US$150 per page.

Reduced (student and life member) rates are **not** available for publishing authors.

**At least one author must register at a full registration rate and attend the conference to present the paper.**Papers of authors who fail to attend and present their papers will immediately be removed from further consideration for inclusion in the proceedings and the planned journal special issues.

Each author can register up to three (3) additional papers at a reduced cost (please see the table below.)

For any registration questions, please send an email to Dr. Wei-Bang Chen ([wchen@vsu.edu](mailto:wchen@vsu.edu)) and copy to Chengcui Zhang (czhang02@uab.edu).

Registration fees for conference as well as workshops (Includes access to entire conference and the social events).

**The REGISTRATION LINK is: Click to Register**

Accepted paper authors need to select one of the following two registrant types:

* Author (IEEE Member)
* Author (Non-member)

In addition, Paper ID and Paper Title must be provided for each accepted paper.

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| Registration Fees | Early Rate  Available till July 1st | Standard Rate  After July 1st |
| IEEE Member | US$650 | US$780 |
| Non-Member | US$780 | US$940 |
| Student Member | US$500 | US$600 |
| Student Non-Member | US$600 | US$750 |
| Life Member | US$450 | US$560 |
| Additional Paper | US$550 | US$600 |
| Additional Page | US$150 | US$150 |

**Cancellation/Refund Policy**

Author Registration:

At least one author of an accepted paper must register at a non-student and non-life-member rate per the paper registration policy above in order for paper to be included in the conference and workshop proceedings. If complete payment is not received by the author registration deadline July 1st, 2019, the paper will be pulled out from the publications in IRI 2019. Such author registrations are **Non-Refundable**.

Other General Attendees:

Cancellations/refund request should be made in writing to Dr. Wei-Bang Chen (wchen@vsu.edu). No Refunds will be made from and after July 5th, 2019.

**VISA Letter Request Instructions**

In order to request a visa letter, the authors should provide the following information and send a visa letter request to the following address: Dr. Wei-Bang Chen (wchen@vsu.edu).

* Paper Title, list of Authors in the paper
* **Full Name of the attendee, Affiliation, Address, Passport No. and Nationality**